



CONSTITUTION

1.Name

The title of the Association will be Barden Residents' Association hereinafter referred to as BRA

2 Objectives.

The objectives of BRA shall be to protect and promote the interests of the residents and to preserve the amenities of the area.

3 Membership,

Membership of BRA shall be open to households in the Barden Area, defined as including Barden Road, Avebury Avenue, Holford Street, Danvers Road, Northcote Road, Gladstone Road, Preston Road, Norfolk Road, Cromer Road, Caister Road, Nelson Avenue, Barden Park Road, Ives Road, Clare Avenue, Audley Avenue, Audley Rise and Chestnut Walk.

4 Subscription

The annual subscription shall be as agreed at the Annual General Meeting and applies to the year commencing 1st September. The subscription will start at £2 per household per year.

5 General Meetings

- a) The Annual General Meeting shall be held in October each year, at which the Committee shall submit the Annual Report together with the audited accounts. Officers and Committee Members will be elected.
- b) A Special General Meeting may be summoned by the decision of the committee, or by means of a requisition made in writing or by email by not fewer than twelve subscribing members and addressed to the Chairman.
- c) Not less than two calendar months' notice shall be given of the Annual General Meeting and not less than seven days notice shall be given of other General Meetings. However, a Special General Meeting of the members may be called at short notice by written request to the chairman by a member with the support of ten members or 10% of the membership whichever is lower.
- d) Any resident whether a member of BRA or not may attend a general meeting, but non-members will not have the power to vote. Ten Members or 10% of the membership whichever is lower, will constitute a quorum.

6 Officers.

- a) The Officers of the Association will consist of Chairman, Vice Chairman, Secretary, and Treasurer all of whom shall relinquish office at the Annual General Meeting. They shall be eligible for re-election but for no more than four years in succession, thereafter there should be an interval of at least one year before re-election is possible.
- b) Nominations must be supported by a seconder and the consent of the nominee must have been sought first.
- c) The election of Officers shall be completed before the election of further committee members. No member may hold more than one office.

7 Committee

- a) The Committee shall be responsible for the management and administration of the Association.
- b) The Committee shall consist of the Officers of the Association and up to six other members. All the Committee shall have the power to vote. Where there is an equal number of votes the Chairman will have a second or casting vote.
- c) The Committee shall not meet less than six times a year at intervals of not less than two months. Dates of meetings of the Committee should be set at the previous meeting
- d) Committee meetings are open to all members and all members can vote.
- e) The Minutes of every meeting will be taken and made publicly available
- f) The Committee members will be elected at the Annual General Meeting, they must retire at the end of each year but are eligible for re-election. They must be supported by a seconder and must have consented to election.
- g) A Committee member can be removed from the Committee by a majority vote of other Committee Members if that person has not attended three consecutive meetings without good reason.

8 Sub-committees

- a) A Sub-committee may be appointed from the Committee Members as a majority agree in order to further the efficient conduct of the Committees business and in certain circumstances may co-opt any person who is not a member of the Association.
- b) All actions and proceedings of any sub-committees must be reported to the Committee at the earliest opportunity
- c) Sub-committees are answerable to and may be dissolved by the Committee

9 Funds

- a) The Committee shall, out of the funds, pay all proper expenses of administration and management. After setting aside suitable reserves the remaining funds may be applied to further the purposes of the Association.
- b) The Treasurer shall be responsible for the receipt and accounting of all BRA funds, and any two of the following officers shall be empowered to sign cheques drawn on the funds, the Chairman, the Vice Chairman, the Secretary and the Treasurer.
- c) An Auditor shall be elected by the members at the AGM, should the Auditor resign then the Committee shall have the power to fill the vacancy until the next AGM

10 Declarations of Interest

It shall be the duty of any member who is in any way directly or indirectly, financially or professionally interested in any item discussed at any meeting of the Association to declare that interest. They will be required to retire from discussions on this item and from voting on it.

11 Amendments

This Constitution may be amended at the AGM by a two thirds majority of those attending provided that notice of proposed changes have been given in writing to the Secretary at least 28 days prior to the meeting.

12 Winding Up

The Association may be dissolved by a two thirds majority of members voting at the AGM confirmed by a simple majority at a meeting held not less than 14 days later, Any remaining funds may be distributed to charitable institutions chosen by the members at these meetings.

November 2015
